Decision Making Factor 1

F1

Step 1: Cut along outside edge (dashed line)

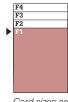
Fold here



Decision Making Factor 1



**F1** Expectation



Card sizes are tiered for easy organization

# Expectations shape experiences.

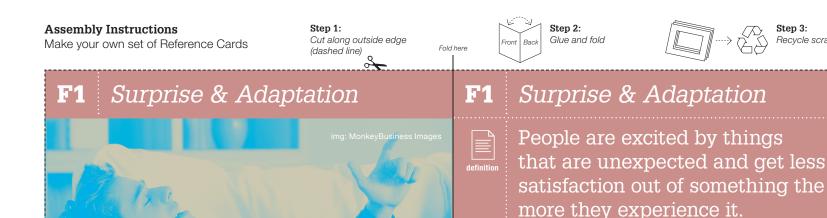
**Expectation** 

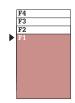
	$\mathcal{P}$
<ul> <li>Surprise &amp; Adaptation</li> </ul>	People tend to pay attention to surprises, while predictable events may lose impact over time.
Placebo Effect	People may experience things differently depending on prior expectations.
Impact Bias Anticipation of Rewards	People tend to overestimate the magnitude of their feelings about future events.

# Expectations shape experiences.



- 1. Conjure up positive memories of similar experiences.
- 2. Set up positive expectations.
- 3. Use surprise to make gains more pleasurable.





Step 3:

Recycle scrap paper

Card sizes are tiered for easy organization



When I heard this song on the radio I had to buy the album. Now it's all I hear and I can't stand a single beat.

user modes • Consuming products and services • Expecting something new • Doing the same thing for a long time as a designer you can... Create fresh and responsive experiences that unfold over time to anticipate people's feeling of disappointment or burnout.

Front

Make your own set of Reference Cards

Step 1: Cut along outside edge (dashed line)

Fold here





as a designer you can...

## **F1** *Placebo Effect*



### F1 Placebo Effect

People's experiences align with their expectations about what will happen.



Expecting a certain response from a decision



Communicate the value of an offering ahead of time to influence people's expectations and experience.

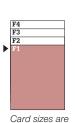
e.g.

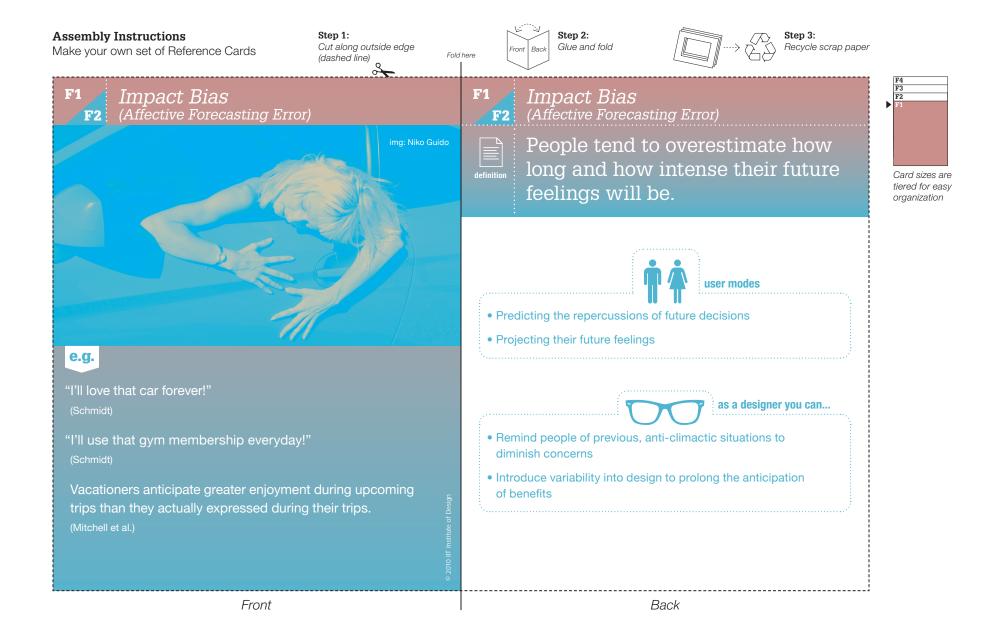
Expecting to feel less pain can actually make you feel less pain.

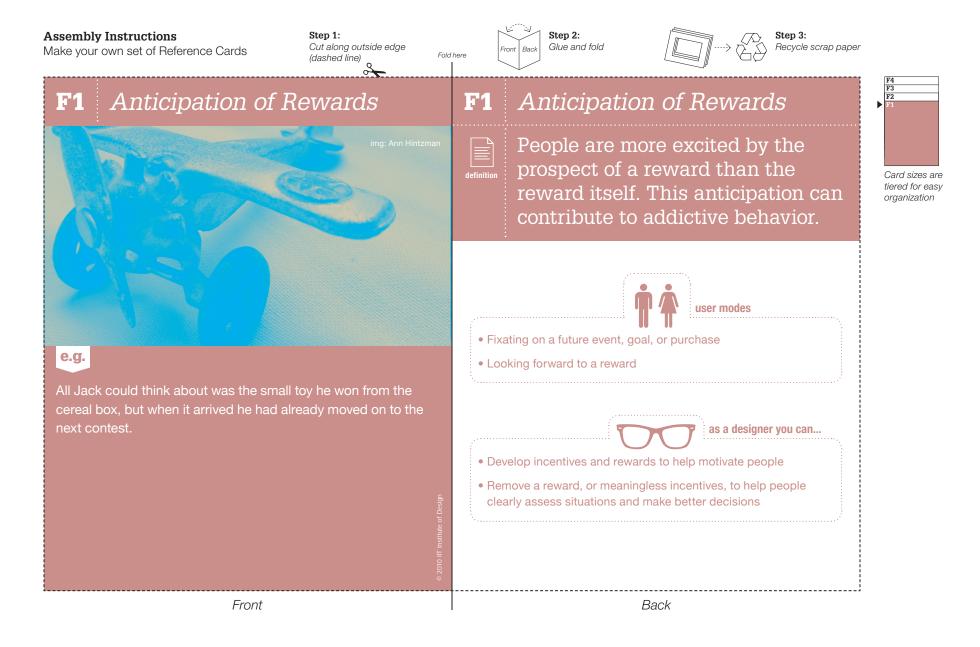
A study asked participants to indicate which of two beers they preferred: a regular beer or a beer with balsamic vinegar added. In a blind taste test, 59% preferred the vinegar version. But when participants were told about the addition of vinegar before the test, only 30% preferred the vinegar version. (Lee, Frederick and Ariely)

Front

Back







Time

Decision Making Factor 2

**F2** 

**Step 1:** Cut along outside edge (dashed line)



Step 3: Recycle scrap paper

F2 Time

Decision Making Factor 2

Fold here



Card sizes are tiered for easy organization

The present is more influential than the past or future.

• Hyperbolic People tend to weigh their immediate Discounting needs, experiences and interests far more heavily than future needs. Intertemporal Choice Impact Bias People tend to be overly optimistic about their aptitudes, abilities and • Optimism willingness to do things in the future. Bias Planning Fallacy It's often difficult for people to relate Attentional Collapse actions and outcomes across long periods of time. Decoupling

The present is more influential than the past or future.



- 1. Shift the current reference point.
- 2. Conjure up positive memories of similar experiences.
- 3. Move present losses into the future.
- 4. Introduce or increase present gains.
- 5. Give frequent feedback about the consequences of actions.
- 6. Provide opportunities for people to pre-commit.

Front

Make your own set of Reference Cards

Step 1: Cut along outside edge (dashed line)

Fold here





Hyperbolic Discounting **F2** 



### e.g.

"If you were offered the choice between \$50 now and \$100 a year from now, most would ask for the \$50. However, given the choice between \$50 in nine years or \$100 in ten years you would be likely choose the \$100 in ten years." (ChangingMinds.org)

#### Hyperbolic Discounting **F2**

People tend to value the present over the future. (Exception: If both definition choices are far enough in the future, people prefer the greater benefit.)



Card sizes are tiered for easy organization



• Evaluating future outcomes

Deciding between current and future needs

as a designer you can...

- Provide feedback and indications of incremental progress
- Shift some of the future benefit into the present
- Delay people's experience of giving something up
- Create a present benefit for long-term planning

Front

Make your own set of Reference Cards

Step 1: Cut along outside edge (dashed line)

Fold here





#### Intertemporal Choice **F2**



### e.g.

People making summer plans in the winter may choose overtly warm destinations because they are making decisions based on their attitude towards the current cold temperatures-only to realize later that they really don't want to escape their hot summer weather for another.

(Loewenstein, O'Donoghue, and Rabin)

Shopping in the supermarket while hungry can often lead to purchasing more than what was on your initial shopping list.

### **F2** Intertemporal Choice

People lack empathy for their future-self and needs. When definition making decisions for the future. people tend to focus on how they feel now.



• Making a decision for the future based on their current situation and feelings

Trying to predict the future

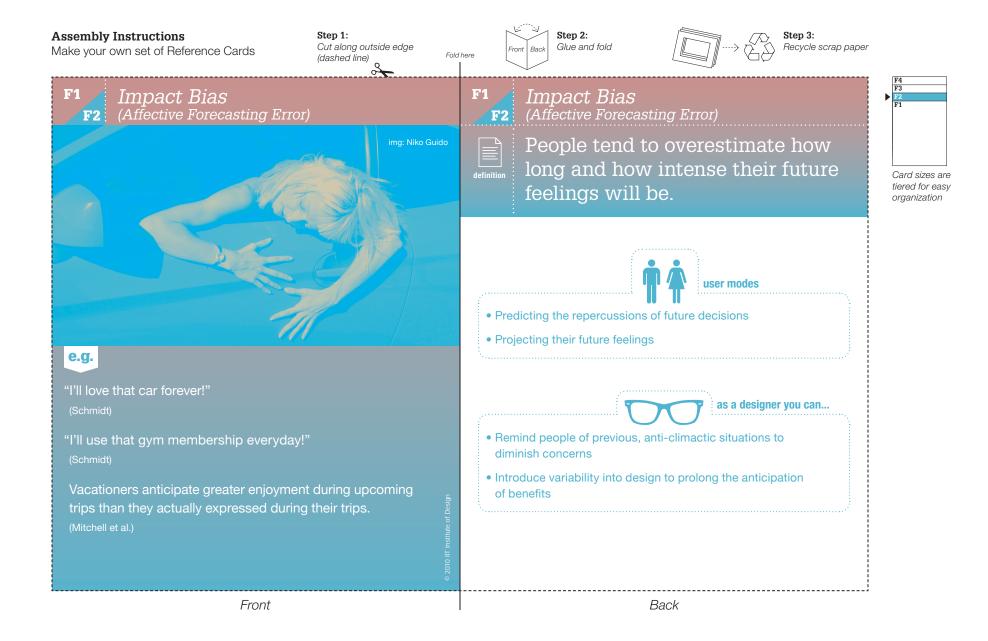


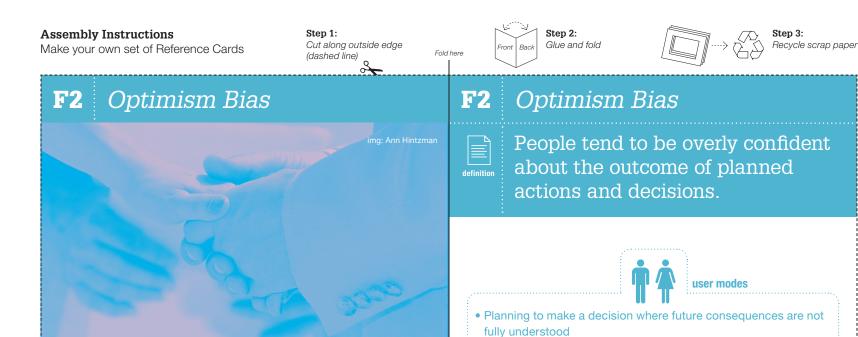
- Create ways for people to understand their future needs
- Help people understand who they will be (or want to be) in the future
- Provide feedback in order to help regulate behavior towards a future goal by providing indications of incremental progress



Back







### e.g.

People are optimistic when it comes to big decisions.

50% of marriages end in divorce, but at the time of the ceremony, almost all couples believe there is zero chance of getting a divorce. This holds true, even if they are on their second marriage.

Front

Back

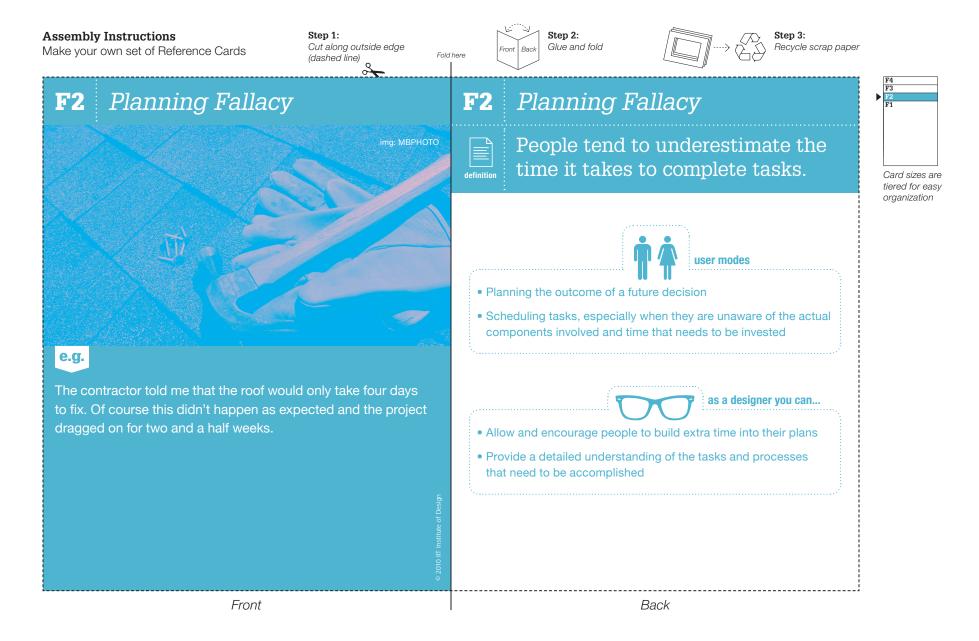
Highlight people's degree of control and actual odds of success

as a designer you can...

• Over- and underestimating future consequences

Card sizes are tiered for easy

organization



Make your own set of Reference Cards

Step 1: Cut along outside edge (dashed line)

Fold here

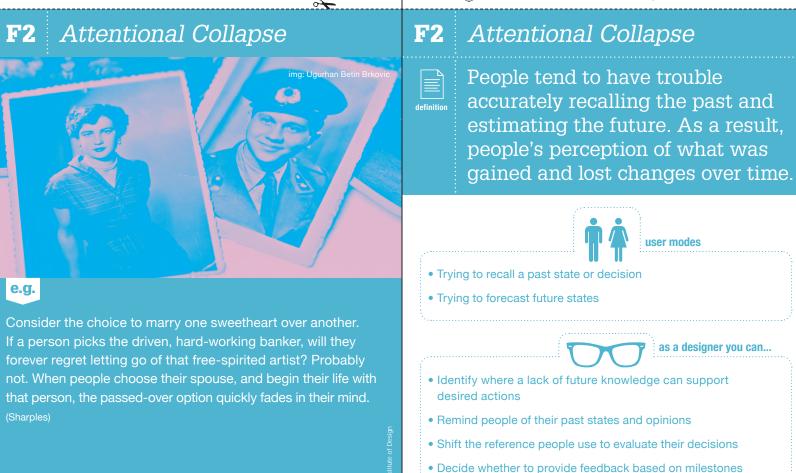


or progress



user modes

as a designer you can...



Card sizes are tiered for easy organization

Front

Make your own set of Reference Cards

**Step 1:** Cut along outside edge (dashed line)

Fold here

definition





**F2** Decoupling



### e.g.

Credit cards make purchases less painful by pushing people's cash outlay into the future.

Annual gym membership fees become less of an incentive to go to the gym over time. Switching an annual membership fee to a monthly cost helps people connect the relationship of their decision (paying for a gym membership) and action (actually going to the gym), and encourages them to go.

### **F2** Decoupling

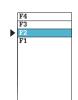
People don't always connect their actions and to its consequences. The larger the delay between an action (decision) and its consequence (outcome), the weaker the link in people's minds.



- Making a decision where the cost and use are separated
- Evaluating options with multiple component to their costs and/or benefits
  - as a designer you can...
- Provide frequent feedback for decisions that have long term outcomes to allow people to course-correct
- Provide use and benefit before people experience the associated costs
- Combine smaller losses attached to larger ones to make them less noticeable (giving a \$1 tip for a \$4 cup of coffee, or buying package deals)

Front

Back



### Assembly Instructions Make your own set of Reference Cards

Step 1: Cut along outside edge (dashed line)





F3 Loss

Decision Making Factor 3

Fold here

Decision Making Factor 3

Loss

F3

# Loss is more painful than gain is enjoyable.

Loss Aversion	People tend to respond more strongl to potential losses than potential
Hedonic     Framing	gains, and often go to great lengths to avoid feeling a loss.
Commitment	Abandoning products, routines or beliefs can often feel like a loss, even if the replacement may be something better.

# Loss is more painful than gain is enjoyable.



- 1. Reframe losses and gains.
- 2. Introduce or increase present gains.
- 3. Associate a loss with the undesirable option or behavior.
- 4. Move present losses into the future.
- 5. Lump losses together.
- 6. Break up large gains into smaller gains.
- 7. Minimize risk associated with the desired behavior.
- 8. Give frequent feedback about the consequences of actions.



Make your own set of Reference Cards

Step 1: Cut along outside edge (dashed line)

Fold here









### F3 Loss Aversion

People tend to focus on potential loss more than potential gain. definition A loss is more painful to people than an equivalent gain is rewarding to them.



Card sizes are tiered for easy organization

### e.g.

People tend to sell stocks that have increased in value, but hold on to depreciating stocks twice as long. Over time, this may lead to a portfolio of shares that are losing money. This is because people are afraid to take a loss, and postponing the sale of a losing stock avoids the tangibility of the loss. (Lehrer)



user modes

- Frame opportunities based on what could be lost
- Associate a loss with the undesirable behavior

Front

Make your own set of Reference Cards

Step 1: Cut along outside edge (dashed line)

Fold here

definition



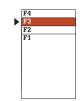


# **F3** Hedonic Framing



# **F3** Hedonic Framing

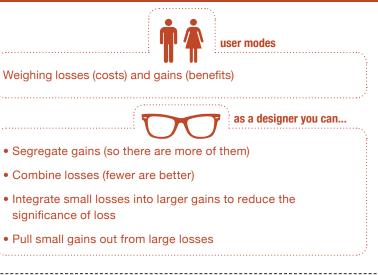
People tend to view two gains occurring separately as having more value than one large gain of equal value. However, two losses occurring separately are more painful than one large loss. Small gains/losses attached to larger gains/losses are thus less noticeable.



Card sizes are tiered for easy organization

### e.g.

Ann left her car parked on the street for a week while she was away on vacation. When she returned home, she spotted a parking ticket on the windshield. To make matters worse, Ann realized that there were actually five tickets issued on separate days. Even though the fines added up to the same amount as a speeding ticket she'd received last month, the five separate parking tickets still felt worse.



Front

e.g.

(Knox and Inkster)

Make your own set of Reference Cards

Step 1: Cut along outside edge (dashed line)

Fold here





# **F3** Commitment



Jake placed a \$2 bet on a horse at a racetrack while John decided not to place any money down and just cheer for the horse instead. When asked how confident they were that their horse would win, Jake confidently proclaimed that there was

no way it could lose while John remained skeptical.

## **F3** Commitment

People tend to have trouble letting go of something when time and effort have been invested, even if it's taking them down a long dark path.



• Comparing their current situation to other options

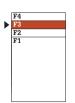
• Maintaining behaviors and products that are less advantageous than other alternatives



- Create options that allow people to take ownership of their decision increasing buy-in and participation
- Communicate the odds and consequences of a decision to allow for a change of mind

Front

Back



Decision Making Factor 4

**F4** 

**Ownership** 

**Step 1:** Cut along outside edge (dashed line)

Fold here





F4 Ownership

Decision Making Factor 4



Card sizes are tiered for easy organization

# "Me" and "Mine" make things extra valuable.

	•
Endowment     Effect	People tend to value what belongs to them—ideas, objects, or otherwise— more than others do.
Actor-     Observer Bias	People often attribute successes to their own actions and virtues, and

blame problems on situational factors.

"Me" and "Mine" make things extra valuable.



1. Conjure up positive memories of similar experiences.

- 2. Align the desired outcome with the user's identity.
- 3. Introduce ownership.

Make your own set of Reference Cards

Step 1: Cut along outside edge (dashed line)

Fold here





### **F4** Endowment Effect



# **F4** Endowment Effect

People tend to value things they own more than other's value them—this can include abstract things such as ideas and beliefs.



• Placing value on objects and thoughts

• Being asked to give up things they have become attached to



- Create investment and emotional attachment to products and services so people have a feeling of ownership
- Leverage by making things feel customized and personal
- Distance people from things they currently own before switching them to a new product or service.

e.g.

"Look around your house. Pick something. How much would you sell it for? How much would people really pay for it? How much would you pay for something like this at a second-hand store? The contents of your house are more valuable to you than to other people." (ChangingMinds.org)

"Last year, a Rasmussen poll found that only 29% of likely voters rated the U.S. healthcare system good or excellent. Yet when Americans were asked the very same question last month, 48% rated it that highly. The American healthcare system didn't suddenly improve over the past eleven months. People just feel it's working better because they're being asked to contemplate changing it." (Surowiecki)

Front

Back





**Assembly Instructions** Make your own set of Reference Cards

Decision Making Shortcut 1

**S1** 

**Step 1:** Cut along outside edge (dashed line)

Fold here



Decision Making Shortcut 1



S1 External Cues



Card sizes are tiered for easy organization

# Going with the flow helps bypass the need to make a decision

**External Cues** 

...but might not lead to optimal outcomes.

	$\mathcal{P}$	
• Status Quo Bias	People tend to rely on the default option and accept the consequences of a "non-decision."	
• Bandwagon Effect	People tend to align their behaviors and decisions with those around them.	2010 IIT Institute of Design

# Going with the flow helps bypass the need to make a decision

...but might not lead to optimal outcomes.



1. Associate new behavior with an existing routine.

- 2. Draw upon or introduce relevant social norms.
- 3. Make the desired outcome the default option.
- 4. Provide opportunities for people to pre-commit.

Front

Make your own set of Reference Cards

Step 1: Cut along outside edge (dashed line)

Fold here





#### **S1** Status Quo Bias



### e.g.

In Germany's opt-in organ donation program, only 12% of citizens consented to donate. But in Austria, where they have established an opt-out program, 99% consented. (Thaler and Sunstein)

Save More Tomorrow is a 401(k) program...where your retirement savings are automatically increased over time, and people have to opt out to not put more money in. Vanguard's implementation of this program saw 401k enrollment rise from 23% prior to Save More Tomorrow, to 78% 12 months after introduction.

(Thaler and Sunstein)

### Status Quo Bias **S1**

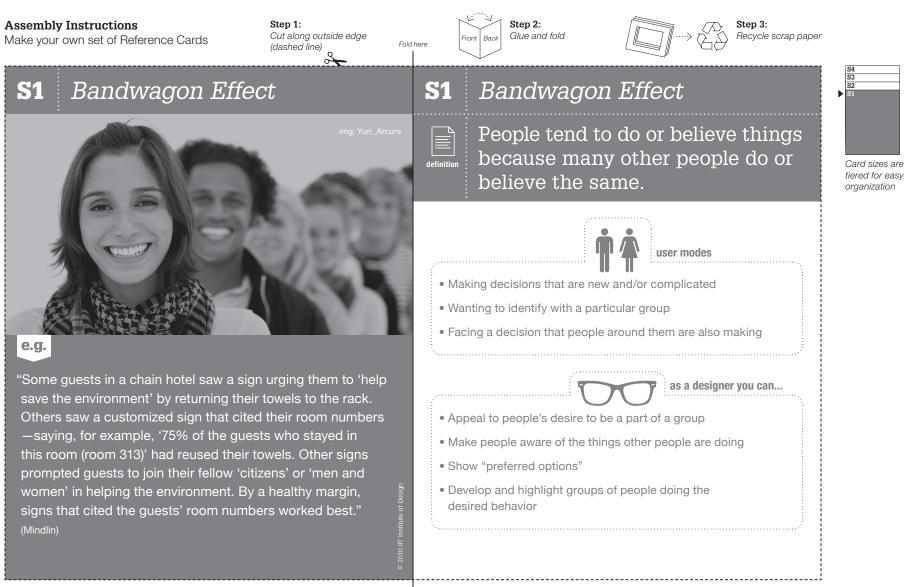
People tend to choose *not* to make decisions. The most frequently definition selected option will often be the default because people are unwilling to commit to the time and risk associated with choice.



Card sizes are tiered for easy organization

user modes · Facing a choice that has a default option Making decisions that are new and/or complicated as a designer you can... • Make the desired option the default that people have to opt-out of Minimize an overwhelming amount of initial choices by showing a few "preferred options"

Front



Front

Decision Making Shortcut 2

**S2** 

Step 1: Cut along outside edge (dashed line)

Fold here



Decision Making Shortcut 2



**S2 Compartments** 



Card sizes are tiered for easy organization

# Considering a single set of information helps make decisions less overwhelming

...but might obscure the larger impact of those decisions.

**Compartments** 

<ul> <li>Framing</li> </ul>	People tend to interpret information from the point of view from which it's presented.
<ul> <li>Choice Bracketing</li> <li>Mental Accounting</li> </ul>	People tend to consider information in segmented parts and overlook the larger context in which each part exists.
<ul> <li>Identity</li> <li>Business v. Social Norms</li> </ul>	People tend to defer to one set of social or cultural rules at a time.

# Considering a single set of information helps make decisions less overwhelming

...but might obscure the larger impact of those decisions.

strategies

- 1. Reveal cumulative effects of a decision.
- 2. Narrow the scope to help overwhelming decisions feel more manageable.
- 3. Align the desired outcome with the user's identity.
- 4. Draw upon or introduce relevant social norms.

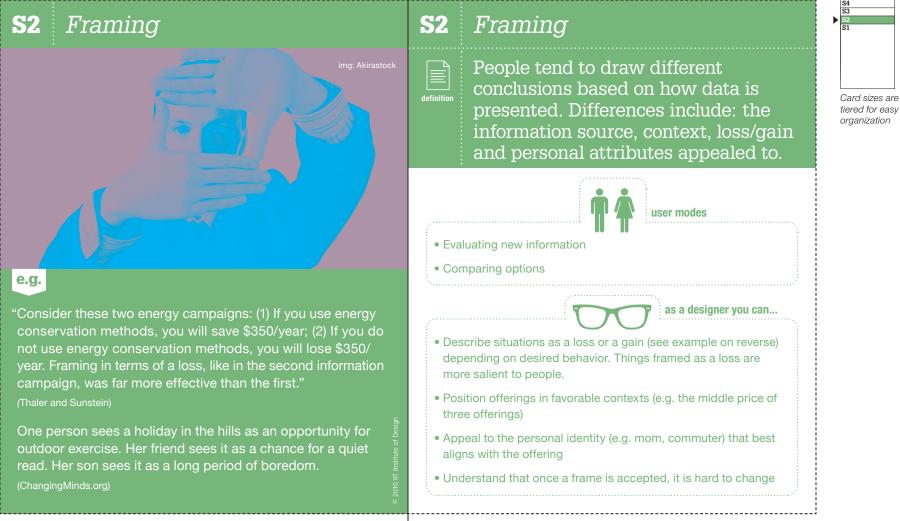
Front

Make your own set of Reference Cards

**Step 1:** Cut along outside edge (dashed line)







Fold here

Front

Make your own set of Reference Cards

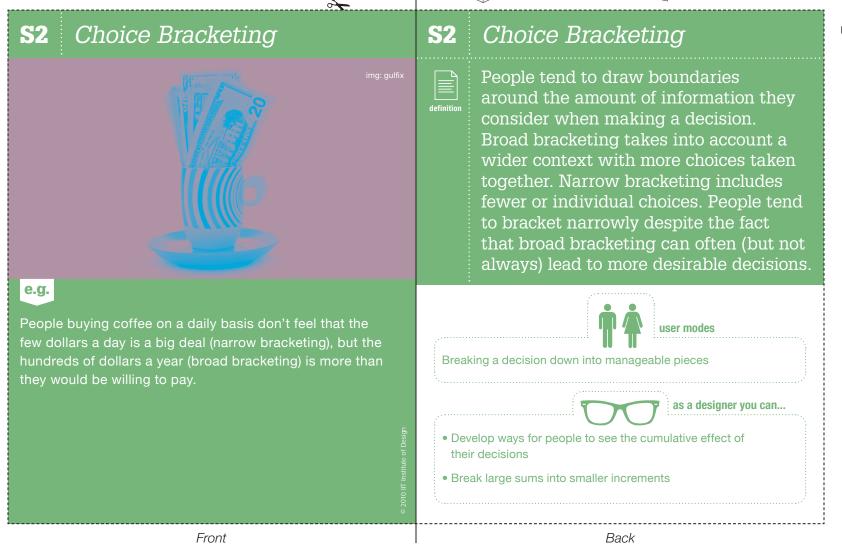
Step 1: Cut along outside edge (dashed line)



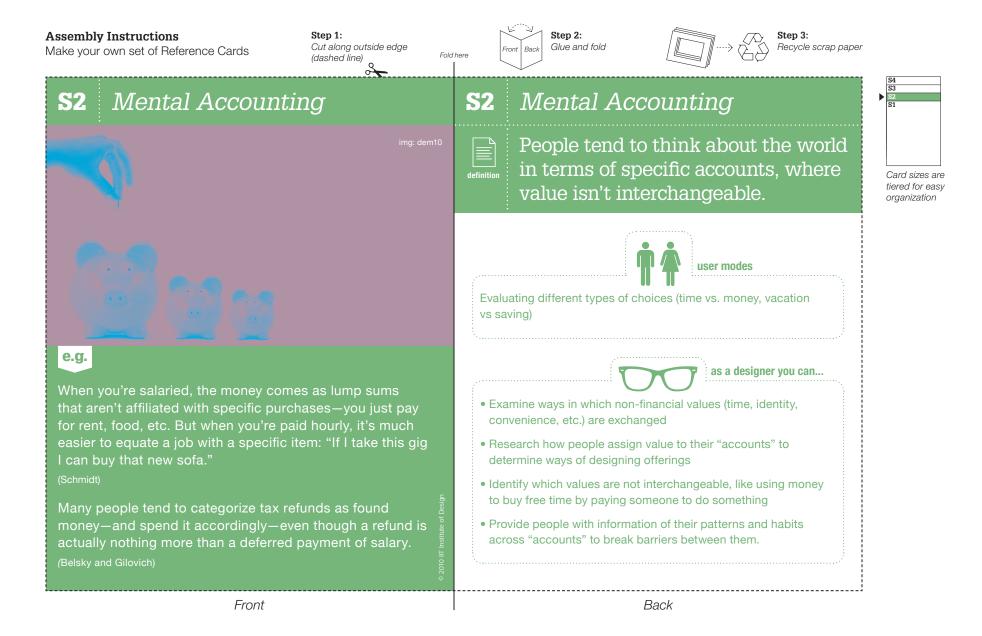


Card sizes are

tiered for easy organization



Fold here



Make your own set of Reference Cards

**Step 1:** Cut along outside edge (dashed line)

Fold here

definition







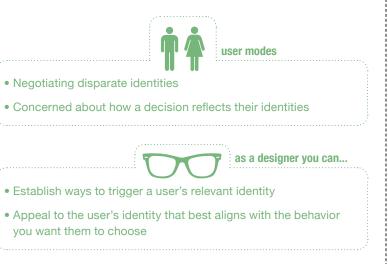


### e.g.

Rob is a 35 year old father of three, and wants to buy a new car. At the dealership, he gets excited by a classic two-seater that the "bad boy rebel" in him decides must buy...until his wife reminds him of his family responsibilities and the need to fit two adults, two children, and a baby car seat into the minivan they ultimately go home with.

### **S2** *Identity*

Although people view themselves (their feelings, mind sets, thoughts, behaviors, values, and priorities) as internally consistent for the most part, they have several transitional identities throughout the course of the day. Context and the way things are positioned relative to those identities can radically affect how people behave.





Card sizes are tiered for easy organization

Front

Make your own set of Reference Cards



Step 1:

(dashed line)

Cut along outside edge

Fold here



### e.g.

In an effort to change behavior, a day care center started penalizing parents who picked up their children late with a small fine. However, this fine resulted in an increase rather than a decrease of late pick-ups.

It turned out that charging a fine inadvertently shifted parents from operating under social rules to market rules. When paying a fine, parents no longer felt guilt and instead felt like they were paying for a service. (Gneezy and Rustichini)

### **S2** Business v. Social Norms

Step 2:

Glue and fold

Money changes the way people evaluate their choices and view their behavior. It can shift people into a business mind set and violate social norms.





• Engaging in social contracts or relationships

as a designer you can...

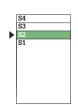
Step 3:

Recycle scrap paper

- Make monetary incentives large or escalating
- Use gifts as incentives rather than cash
- Design offerings that adhere to either social or business norms
- Draw upon or introduce relevant social norms

Front

Back



Assembly Instructions Make your own set of Reference Cards

Decision Making Shortcut 3

**S**3

**Mental Models** 

**Step 1:** Cut along outside edge (dashed line)

Fold here



Decision Making Shortcut 3



**S3** Mental Models



Card sizes are tiered for easy organization

# Aligning new information with established beliefs and habits helps maintain a sense of stability

...but might make it hard to adapt to new situations.

Information Avoidance
Resolving Cognitive Dissonance
Diagnosis Bias

# Aligning new information with established beliefs and habits helps maintain a sense of stability

...but might make it hard to adapt to new situations.



- 1. Associate new behavior with an existing routine.
- 2. Draw upon or introduce relevant social norms.
- 3. Align the desired outcome with the user's identity.
- 4. Set up positive expectations.

Make your own set of Reference Cards

### Step 1: Cut along outside edge (dashed line)

Fold here





**S3** Information Avoidance



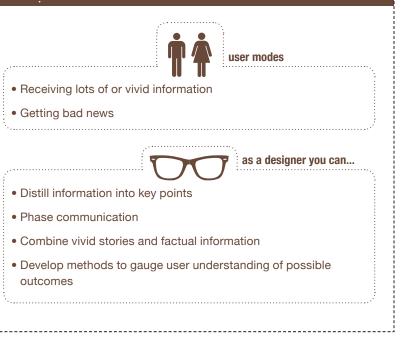
### e.g.

Vivid details are compelling, but if too strong can lead to a kind of "la la la la la la la la can't hear you" response and an assumption that one can avoid bad outcomes by ignoring them. (Schmidt)

Even after Phil and Susan got engaged, Claire insisted that she and Phil would get back together.

# **S3** Information Avoidance

People tend to avoid information when faced with extreme cases of vivid stories and images. They also tend to assume that one can avoid bad outcomes by ignoring them.



Front

Back



Make your own set of Reference Cards

Step 1: Cut along outside edge (dashed line)

Fold here

definition







Resolving Cognitive Dissonance (Decision Regret)



### e.g.

Sam wants to live a long and healthy life and even though it is widely accepted that cigarettes cause lung cancer, he still smokes. He rationalizes his behavior by telling himself that only a few smokers become ill, respiratory problems only happen to very heavy smokers, and that if smoking does not kill them, something else will.

(Aronson, Wilson, and Akert)

**S3** *Resolving Cognitive Dissonance* (Decision Regret)

People feel a need to resolve cognitive dissonance (state of holding multiple contradictory states or beliefs). This leads to rationalizing or discounting evidence that doesn't support choices they have made.





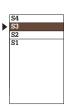
- Evaluating choices that are contrary to current decisions
- Struggling with conflicting identities
- Resolving conflict that has resulted from a decision (rationalizing)

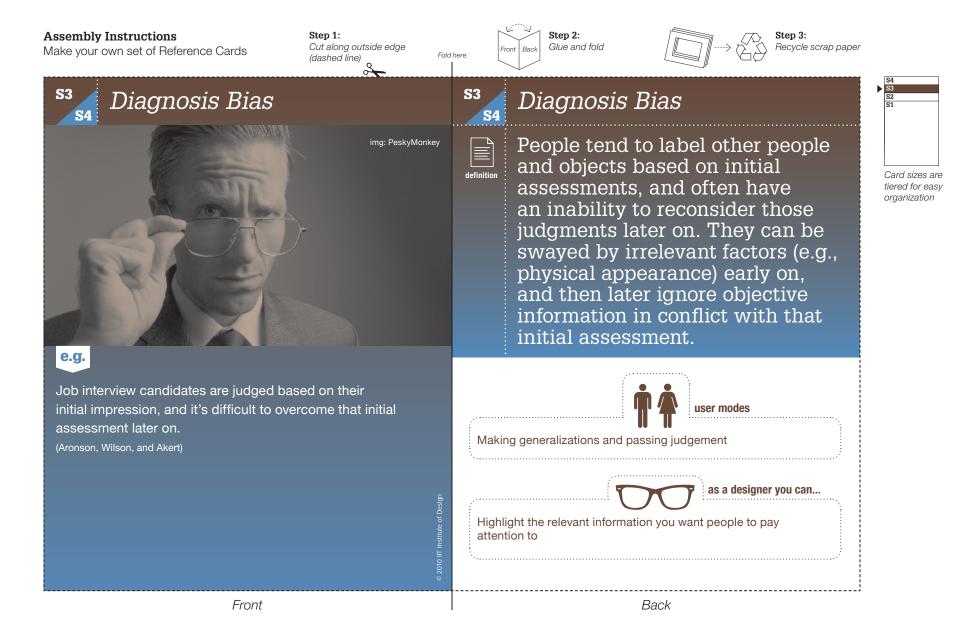


- Modify perception of the known (path taken) v. unknowns (available alternatives)
- Provide for comparative options, like pro-con charts
- Connect decisions to other important reinforcing identity characteristics
- · Avoid providing too many options
- Make certain options irreversible

Front

Back





Decision Making Shortcut 4

**S4** 

**Step 1:** Cut along outside edge (dashed line)

Fold here



Decision Making Shortcut 4



**S4 Quick Indicators** 



Card sizes are tiered for easy organization

# Relying on simple and available information helps make decisions more straightforward

...but might oversimplify the problem.

**Quick Indicators** 

Effect in Segregation Effect Certainty Bias Availability F Anchoring e Representa- tiveness s	People tend to ignore ambiguous nformation and value certainty.
• Availability F • Anchoring e • Representa- F tiveness s	
tiveness s	People tend to relate information to examples at hand.
Bias Clustering Illusion	People tend to think that things with similarities are more alike than they actually are.

Relying on simple and available information helps make decisions more straightforward

...but might oversimplify the problem.

strategies

- 1. Conjure up positive memories of similar experiences.
- 2. Highlight colorful and personal stories.
- 3. Avoid overwhelming amounts of information.
- 4. Use facts to lend credibility and memorability.



Make your own set of Reference Cards

**Step 1:** Cut along outside edge (dashed line)





S2

Card sizes are

tiered for easy organization

### 2 Ambiguity Effect Ambiguity Effect **S4 S4** People tend to avoid options img: podgorsek where they feel they are unable to definition understand the risks because of missing information. user modes Making decisions with incomplete information e.g. Since the local singers are good, Sally knows that there is, as a designer you can... at best, a moderate chance that she will win the local singing • Eliminate the ambiguity by presenting clear options and competition. There is another competition she could enter but probabilities to people since she has no idea of the caliber of singers entering, she • Help people understand the complexity of the decisions decides to enter the local competition. presented along with the chances of desired outcomes (ChangingMinds.org) • Bring missing pieces of information to people's attention Front Back

Fold here

Make your own set of Reference Cards

Step 1: Cut along outside edge (dashed line)

Fold here









### e.g.

While buying a new car, Alec made his purchasing decision solely on the cash back offering and financing incentives. After a few months he took his car to the mechanic and realized that he neglected to investigate the maintenance costs that come with owning an imported car.

#### Segregation **S4**

People tend to focus on things that seem most relevant. Additional details may be left out or discarded.



Evaluating options with many features



Highlight the relevant information you want people to pay attention to

Front

Back



Make your own set of Reference Cards

**Step 1:** Cut along outside edge (dashed line)

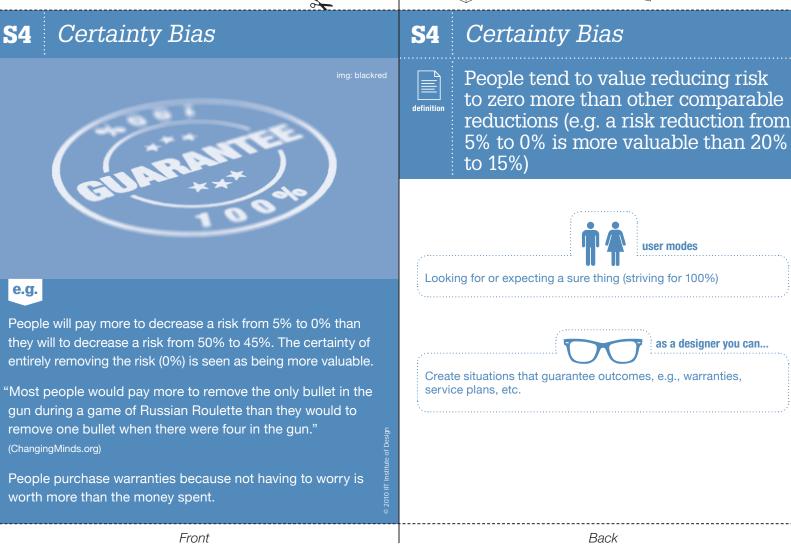




S2

Card sizes are

tiered for easy organization



Fold here

Make your own set of Reference Cards

**Step 1:** Cut along outside edge (dashed line)

Fold here

definition





### **S4** Availability



### e.g.

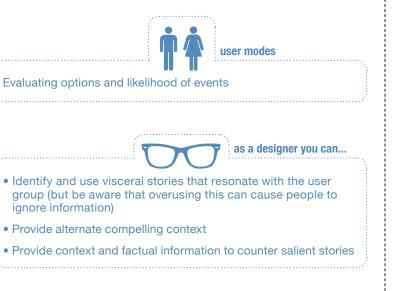
Although the probability of experiencing an earthquake may not change ... in the aftermath of an earthquake, purchases of new earthquake insurance policies rise sharply, but purchases decline steadily from that point as vivid memories recede. (Thaler and Sunstein)

### **S4** Availability

People tend to rely on easy-to-access examples when making decisions. These examples are most often recent, vivid, and personal stories rather than generic, cumulative, and non-anecdotal information.



Card sizes are tiered for easy organization



Front

Make your own set of Reference Cards

**Step 1:** Cut along outside edge (dashed line)

Fold here

definition





# **S4** Anchoring



### e.g.

"If a negotiation starts with one party suggesting a price or condition, then the other party is likely to base their counteroffer relative to this given anchor."

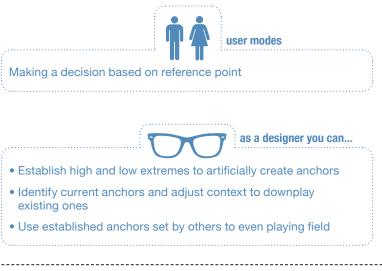
(ChangingMinds.org)

Given three options, people tend to choose the middle one: it seems like a good deal compared to the high end option. Very few select the lowest priced option.

(Ariely)

## **S4** Anchoring

People tend to use a familiar or previously introduced piece of information as a reference point, and make subsequent decisions relative to that anchor. Sometimes even a meaningless anchor can have a strong influence on a person.



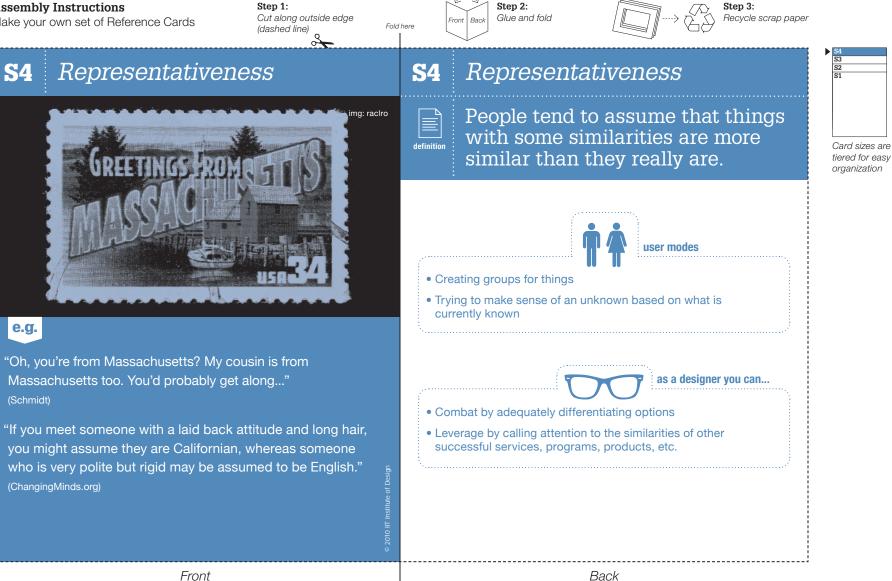
Front

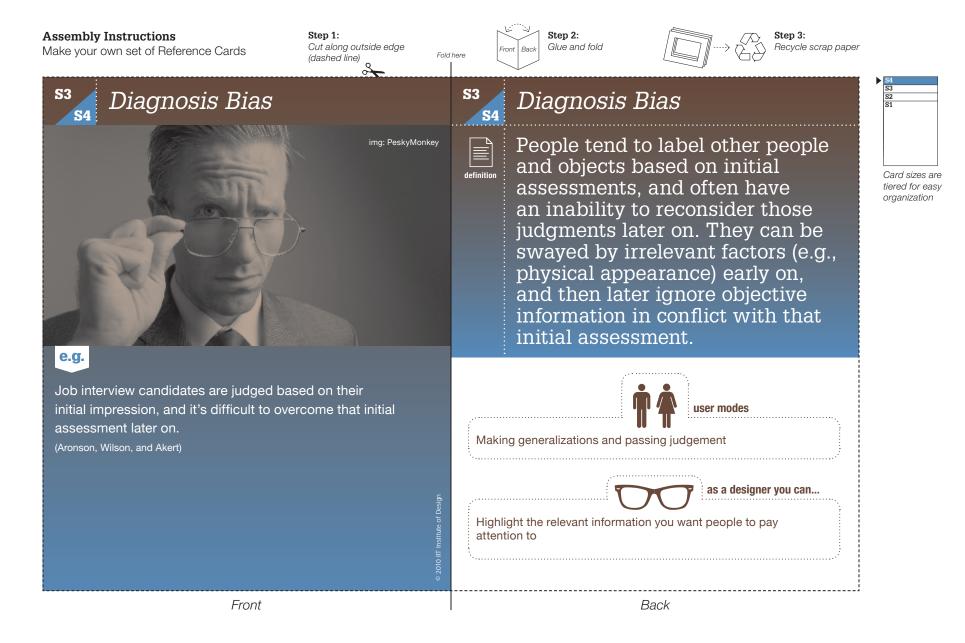
Back





Make your own set of Reference Cards





Make your own set of Reference Cards

**Step 1:** Cut along outside edge (dashed line)

Fold here





## **S4** Clustering Illusion



### e.g.

Even though the famous college basketball coach Bobby Knight scoffed at the idea, one widely reported study claimed to debunk the "hot hand" of basketball—the idea that players shoot successfully in "streaks"—as being indistinguishable from chance.

(Gilovich, Vallone, and Tversky)

Is 'OXXXOXXXOXXOOOXOOXXOO' random? Or can you see patterns? Many could, yet it is almost perfectly random. (Gilovich)

## **S4** Clustering Illusion

Tendency to see patterns where actually none exist.

Card sizes are tiered for easy

organization

S:

S2



• Working with probabilities and the unknown

• Trying to make sense of an unknown based on what is currently known



as a designer you can...

- Try to eliminate any misleading or irrelevant patterns, or take advantage of patterns that can help promote desired behavior
- Be aware of your own susceptibility to see patterns that do not actually exist in your research and design processes

Front